



Louisiana Renaissance Festival  
[larfweddings@gmail.com](mailto:larfweddings@gmail.com) (985) 429-9992 [www.LARF.org](http://www.LARF.org)  
Post Office Box 220 Robert LA 70455-0220

## Special Event Contract

This contract defines the terms and conditions under which the Louisiana Renaissance Festival (hereafter referred to as LaRenFest) and \_\_\_\_\_ (hereafter referred to as the CLIENT) agree to the CLIENT'S use of the LaRenFest facilities on \_\_\_\_\_ (event date). This contract constitutes the entire agreement between the parties and becomes binding upon the signature of both parties. The contract may not be amended or changed unless executed in writing and signed by the LaRenFest and the CLIENT.

### **CLIENT Information:**

CLIENT Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

Email: \_\_\_\_\_

Proposed Event: \_\_\_\_\_

Approximate Number of Guests: \_\_\_\_\_

Caterer: Yes  Name: \_\_\_\_\_ No

Musician: Yes  Name: \_\_\_\_\_ No

**Facilities and Services Provided by LaRenFest:** The LaRenFest will provide the facilities and services described in this contract on the event date noted above.

**Deposits and Payment Agreements:** The CLIENT shall choose the following packages with optional add ons. Once this contract is signed by both parties an initial deposit of \$200 is due. Balance is due in full sixty (60) days in advance of the event. Date will be reserved after deposit.

**Cancellation Policy:** In the unlikely event the CLIENT should cancel ninety (90) days or more in advance of the event, the deposit may be applied to an event on another available date or refunded in full. In the event a cancellation occurs less than ninety (90) days in advance of the event the deposit is forfeited. The LaRenFest shall have the right to terminate this contract if the CLIENT fails to meet or violates any terms of the contract, in which case the provisions of this cancellation policy also apply. The CLIENT shall not assign or sub-lease any terms, conditions or services contained herein or any interest therein without the written consent of LaRenFest.



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**Outside Food and Beverage:** Food and beverage from outside vendors is permitted only for the event on the date noted above and contingent on approval from LaRenFest. CLIENT is responsible for ensuring alcoholic beverages are not given to anyone under the age of 21. LaRenFest reserves the right to remove the CLIENT, their guests, invitees, employees and other agents under the CLIENT's control from the LaRenFest property for violation of the law and regulations of the State of Louisiana.

**Outside Vendors:** Outside vendors are subject to approval by the Louisiana Renaissance Festival and must not interfere with the overall ambiance of the LaRenFest. For example no amplified modern music is allowed (i.e. D.J.). It is the CLIENT's responsibility to inform outside vendors of LaRenFest policies including but not limited to no vehicles allowed on site after 9:00am.

**Responsibility and Security:** LaRenFest does not accept any responsibility for damage to or loss of any articles or property left at LaRenFest prior to, during or after the event. The CLIENT agrees to be responsible for any damage done to LaRenFest by the CLIENT, their guests, invitees, employees or other agents invited by the CLIENT. Further, the LaRenFest shall not be liable for any loss, damage or injury of any kind or character to any person or property caused by or arising from any act or omission of the CLIENT, or any of their guests, invitees, employees or other agents from any accident or causality occasioned by the failure of the CLIENT to maintain the premises in a safe condition or arising from any other cause. The CLIENT, as a material part of the consideration of this agreement, hereby waives on its behalf all claims and demands against LaRenFest for any such loss, damage, or injury of the CLIENT, and hereby agrees to indemnify and hold LaRenFest free and harmless from all liability for any such loss, damage or injury to other persons, and from all costs and expenses arising there from, including but not limited to attorney fees.

## **BASIC Package \$800**

Use of the Peninsula for the entire festival day (approximately 10am-5pm), which contains a stucco archway. Set up may occur the prior evening or the morning of the event. All vehicles must be off site by 9:30am.

Ten benches for guest seating

Ten admission tickets to the LaRenFest

## **Add-Ons**

Additional Benches are \$10 each

Tent 20x20 from an external vendor prices vary

Musician - dependent upon the individual's price & availability

Horse Drawn Carriage is directly the cost, provided by our current provider.



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**Contract Signature:** This contract constitutes the entire agreement between LaRenFest and the CLIENT and becomes binding upon both parties when signed.

Package sub-total: **\$800**

Add-Ons: Benches  Qty \_\_\_\_\_ Bench total: \_\_\_\_\_  
Tent  Size \_\_\_\_\_ Tent total: \_\_\_\_\_  
Total: \_\_\_\_\_

The CLIENT:

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

LaRenFest:

Name: Amy Brumfield

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Office Use Only:**

Deposit Amount received: \_\_\_\_\_

Date: \_\_\_\_\_

Balance: \_\_\_\_\_

Total Due: \_\_\_\_\_

Date Due: \_\_\_\_\_